

February 8, 2018

Dear Sarah Lawrence Community,

The construction of the new driveway from Kimball Avenue to the Andrews Parking Lot will begin this Monday, February 12<sup>th</sup>. In preparation for this work, the majority of the Andrews Parking lot will be closed starting Sunday, February 11<sup>th</sup> at 5 PM. All vehicles must be removed by that time. The new driveway is expected to be completed in about three weeks, at which time the back part of the Andrews Lot will be re-opened for parking.

While the majority of the Andrews Lot will be closed during this time, the parking spaces on the ramp leading up to Andrews Circle will remain open, as well as approximately 15 of the spaces closest to Glen Washington Road. Vehicular access and parking at Andrews Circle itself will not be affected at this time.

During construction of the new driveway, pedestrian use of the Andrews Parking lot will be restricted to those being picked up or dropped off at Andrews Circle, or accessing a vehicle in the lot. In addition, the affected sidewalk area on Kimball Avenue will be temporarily closed. I would ask that you exercise extra caution when using the bus stop or the adjacent pathway through Andrews Court.

For an image of the logistics plan, please visit: <a href="https://www.sarahlawrence.edu/campus-center/media/SLC">https://www.sarahlawrence.edu/campus-center/media/SLC</a> BWCC Logistics Plan0218 Page 1.jpg

As always, please let me know if you have any questions and thank you for your patience and cooperation.

Best Regards,

Steve

Stephen Schafer Vice President of Finance & Operations sschafer@sarahlawrence.edu 914-395-2524