

SARAH LAWRENCE COLLEGE

Securities Transfer Instructions

Physical Delivery

Merrill Lynch Wealth Management
(Bank of America Corp.)
225 West Wacker Drive, Suite 1900
Chicago, IL 60606

Electronic Delivery

DTC # 8862
Account # 628-02747
Contact at Merrill Lynch: Joel Moore
312-696-2107 or 800.999.6820

Should you make a gift of stock, please call or have your broker call Rosemarie Gherardi at 914.813.9293 or e-mail rgherardi@sarahlawrence.edu to tell her the name of the stock and the number of shares being transferred. Doing so will ensure that you receive credit for your gift. To create a Charitable Gift Annuity, call Dorea Ferris, Director of Gift Planning at 914.813.9251.

Bonds

Most bonds should transfer over with the DTC instruction used for securities, but in the event that the bond requires special instructions please use the path below:

Fed Settlement Instructions: All Custody US Treasuries (Bonds, Bills, Notes, Agencies)
BK OF NYC/MLGOV
ABA routing # 021000018
Further credit Sarah Lawrence College and Merrill Lynch account # 628-02747

Mutual Funds

In the event you, the donor, are sending mutual fund shares as a gift, please contact the fund directly to inform them of your decision to donate shares to the college. Know that in some cases the mutual fund must go into a "holding" account specifically for that mutual fund before it can go into the Sarah Lawrence account. In this case, we must know when the gift is expected before it arrives. We will provide you with that mutual fund's specific holding account number and additional information you will need to be sure the gift will be credited as a gift in the current tax year.

Cash Wiring Instructions

Account name: Sarah Lawrence College
M&T Bank
120 White Plains Road
Tarrytown, NY 10591
ABA routing # 022000046
Account # 9865582168
Swift Code (International Wire): MANTUS33